



## Digital Services Committee

**Date:** WEDNESDAY, 20 SEPTEMBER 2023  
**Time:** 1.45 pm  
**Venue:** COMMITTEE ROOMS - WEST WING, GUILDHALL

**Members:** Dawn Wright (Chair) Caroline Haines (Ex-Officio Member)  
Deputy Randall Anderson (Deputy Chair) Eamonn Mullally (Ex-Officio Member)  
Ian Bishop-Laggett Judith Pleasance  
Alderman Professor Emma Edhem, Paul Singh  
City of London Police Authority Board (Ex-Officio Member) James Tumbridge  
Alderman Sir Peter Estlin  
Alderman Timothy Hailes

**Enquiries:** Kate Doidge  
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### Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

**Ian Thomas CBE**  
**Town Clerk and Chief Executive**

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and non-public summary of the meeting held on 19 July 2023.

**For Decision**  
(Pages 5 - 8)

4. **DIGITAL SERVICES COMMITTEE WORK PROGRAMME 2023/24**

(Pages 9 - 10)

5. **CHIEF OPERATING OFFICER'S DEPARTMENTAL BUSINESS PLAN - QUARTERLY UPDATE**

Report of the Chief Operating Officer.

**For Information**

6. **CO-DESIGN UPDATE**

Report of the Chief Operating Officer.

**For Information**

7. **DIGITAL INFORMATION TECHNOLOGY SERVICE - SERVICE DELIVERY SUMMARY**

Report of the Chief Operating Officer.

**For Information**

8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

9. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

10. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

**Part 2 - Non-Public Items**

11. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 19 July 2023.

**For Decision**  
(Pages 11 - 12)

12. **ORACLE PROPERTY MANAGER (OPN) REPLACEMENT**

Report of the City Surveyor.

**For Decision**  
(Pages 13 - 30)

13. **SECURE CITY PROGRAMME (SCP) ISSUES REPORT**

Joint report of Executive Director Environment, and Commissioner, City of London Police.

**For Decision**  
(Pages 31 - 48)

14. **TECHNOLOGY STACK ANALYSIS**

Report of Chief Operating Officer.

**For Information**

15. **DIGITAL INFORMATION TECHNOLOGY SERVICES - RISK UPDATE**

Report of the Chief Operating Officer.

**For Information**

16. **CYBER SECURITY**

Report of Chief Information Security Officer.

**For Information**

17. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

**Part 3 - Confidential Items**

19. **CONFIDENTIAL MINUTES**

To agree the confidential minutes of the meeting held on 19 July 2023.

**For Decision**

20. **SERVICE TRANSITION PROGRAMME**

Report of the Chief Operating Officer.

**For Information**